

Advising Process – Summer 2025

Advising will be in three phases and the procedure remains the same.

1. Pre-advising is mandatory and it ends on May 05, 2025.
2. Faculty evaluation is mandatory for Phase 1 advising.
3. All payments must be clear by Apr 24, 2025, to be considered for Phase 1.
4. All students will have slots including probation (1 to 3), but it will be conditional.
5. Probation 4 and above students will be allowed conditionally from Phase 2.
6. Reasons for disqualification from advising:
 - Missing pre-advising
 - Payment is due or not completed as of Apr 24, 2025.
 - Missing faculty evaluation.
 - Student missed advising for 2 or more consecutive semesters without permission.
 - Unauthorized semester drops.

Phase 1 Advising: (May 12, 2025 – May 13, 2025)

1. Advising will be based on students' pre-advising selections (Pre-advised based)
2. Students can add, drop, and change sections accordingly.
3. Each student will have two slots per day.

Phase 2 Advising: (May 14, 2025 – May 17, 2025)

1. There are no pre-fixed slots in this phase unlike Phase 1. It's an equal opportunity for all. A dynamic slot could be imposed if the student number exceeds a certain limit.
2. Pre-advising restriction will be removed. All courses will be visible to all students.
3. Students can add, drop, and section change

Phase 3 Advising: ((May 20, 2025 – May 29, 2025))

1. Can view all offered courses Open to all students except freshmen
2. Advising schedule will be automatically generated based on available time slots
3. Course Add and Section Change are allowed
4. Course Drop allowed through RDS (after payment completion)
5. Cannot Add any course that was dropped after payment via RDS