

Probation Student Advising – Summer 2023

The probation student advising policy has been changed for summer 2023 advising.

All Probation Students

1. They must complete pre-advising, faculty evaluation irrespective of their probation number.
2. The advising is conditional from phase 1.

Probation 1

1. These students will get a warning message after the final grade submission is over.
2. Do not need to bring parents or give undertaking for this semester.
3. Automatic entry to advising process from phase 1 starting from July 09, 2023

Probation 2

1. Students will get a message after the final grade submission is over.
2. A yellow colored undertaking must be signed by the student. Do not need to bring parents.
3. The Chair will authorize the student for self-advising.
4. The student may get an SMS confirmation after the Chair authorization.
5. The Chair may prescribe courses for the students. These prescribed courses will supersede the pre-advised courses and the student will only see the prescribed courses in the actual advising.
6. At this stage, student is ready to do self-advising as per the schedule published.

Probation 3

1. Students will get a general message after the final grade submission
2. Must bring their parents when meeting the Chair
3. A light red colored undertaking must be signed.
4. Department chair will authorize the student for self-advising.
5. The student may get an SMS confirmation.
6. The Chair may prescribe courses for the students. These prescribed courses will supersede the pre-advised course selection. The student will only see the prescribed courses in the actual advising.
7. At this stage, student is ready to do self-advising as per the schedule published.

Probation 4 and above

1. A special meeting will be held to review these cases right after the final grade submission
2. Eligible students can expect a message to meet their respective Chair.
3. These students must bring their parents when meeting the department Chair
4. A dark red colored undertaking must be signed by the Students and the Parents.
5. Department chair will authorize the student for self-advising.
6. The student may get an SMS confirmation
7. The Chair may prescribe courses for the student. These prescribed courses will supersede the pre-advised courses and the student will only see the prescribed courses in the actual advising.
8. At this stage, student is ready to do self-advising as per the schedule published.